

## Bank of America® Clarity Statement® — Overview of key policies and fees

### Account information

<b>Opening Deposit</b>	<b>\$100</b> or more	
<b>Monthly Fee</b> <i>(We won't charge a monthly fee until your third statement cycle closes.)</i>	<b>\$16.00</b> each month. You can avoid this Monthly Fee when you meet <b>ONE</b> of the following requirements each statement cycle, otherwise this fee will be deducted from your account the first business day after the statement cycle ends.	
	<ul style="list-style-type: none"> <li>• Maintain a combined average monthly balance of \$5,000 or more in eligible linked business deposit accounts <b>OR</b></li> <li>• Spend \$250 or more in qualifying new net purchases with your linked business debit card. (Linked employee business debit card purchases also count toward the monthly spend threshold) <b>OR</b></li> <li>• Be a member of Preferred Rewards for Business. Visit <a href="https://bankofamerica.com/RewardsforBusiness">bankofamerica.com/RewardsforBusiness</a> to learn more.</li> </ul>	

### Account transaction and ATM fees

Excess Transaction Fee	<b>No fee</b>	Checks paid, other debits, deposited items — no fee for the first <b>200</b> . Doesn't apply to debit card transactions, electronic debits, and checks deposited through Mobile Check Deposit, Bank of America ATM, or Remote Deposit Online.
	<b>\$0.45</b>	Per item over the first 200
Cash Deposit Processing Fee (ATM or financial center)	<b>No fee</b>	For the first \$7,500 cash you deposit each statement cycle
	<b>\$0.30/\$100</b>	Over \$7,500 cash
Bank of America ATMs	<b>No ATM fee</b>	For deposits, withdrawals, transfers or balance inquiries <i>Keep in mind, other account transaction fees may apply.</i>
Non-Bank of America ATMs	<b>\$2.50</b>	In the U.S., plus any fee charged by the ATM's operator
	<b>\$5.00</b>	Outside the U.S., plus any fees charged by the ATM's operator

### Overdraft settings and fees

**Option 1: Standard** - This setting will be automatically applied to your account.

- Your checks, debit card transactions or scheduled payments may be paid causing an overdraft.<sup>1</sup>
- You may be charged an Overdraft Item Fee if you overdraw your account.
- If we return an item unpaid or decline a transaction, we won't charge a fee, but the payee may.

<b>Overdraft Item Fee</b> <i>(We won't charge you more than 2 of these fees per day.)</i>	<b>\$10.00</b> per item	We won't charge this fee: <ul style="list-style-type: none"> <li>• If your account is overdrawn by \$1 or less <b>OR</b></li> <li>• For items that are \$1 or less <b>OR</b></li> <li>• On items that were authorized when your account had enough funds available <b>OR</b></li> <li>• On ACH resubmissions labeled by the merchant as "RETRY PYMT" or "REDEPCHECK"</li> </ul>
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**Option 2: Decline All** - You can choose this setting if you would like to have your transactions declined or returned unpaid when you don't have enough money. With this setting you can avoid Overdraft Item Fees.

- Checks or scheduled payments will be returned unpaid if you don't have enough money in your account.
- If your account becomes overdrawn for any reason, we won't charge you an Overdraft Item Fee.
- When we decline or return a transaction, we won't charge a fee, but the payee may.

Keep in mind, regardless of your overdraft setting, if you set up Balance Connect® for overdraft protection,<sup>2</sup> we'll automatically transfer available funds from one or more of your linked backup accounts if you're about to overdraw your account.

See the *Business Schedule of Fees and Deposit Agreement and Disclosures* for your account terms.

## Additional services

Statement copies	<b>No fee</b>	Paper copies available upon request. Printable statements are available in Online Banking.
Check images	<b>No fee</b>	Printable check images from the last 18 months are available online.
Ordering checks	<b>Varies</b>	Depending on the style you choose
Card replacement	<b>No fee</b>	For each ATM or debit card
	<b>\$15.00</b>	For rush delivery
Stop payment	<b>\$30.00</b>	For each request
Domestic wire transfers	<b>\$15.00</b>	For each incoming wire transfer
	<b>\$30.00</b>	For each outgoing wire transfer
International wire transfers	<b>\$15.00</b>	For each incoming wire transfer
	<b>No fee</b>	For each outgoing wire transfer sent in foreign currency
	<b>\$45.00</b>	For each outgoing wire transfer sent in U.S. Dollars

For international wire transfers, other fees or amounts may also apply, including those charged by the recipient's financial institution, foreign taxes, and other fees that are part of the wire transfer process. For more information, please refer to the *Business Schedule of Fees*.

## When your deposits are available

- **Cash, direct deposits, wire transfers:** On the day we receive them.
- **Checks:** Usually the next business day, if deposited before the financial center or ATM cutoff time.
- **Mobile Check Deposit:** Usually the next business day if deposited by applicable cutoff times. Please refer to **Deposit Checks**, then **Help** in the Mobile Banking app for additional details and terms and conditions.
- **If we place a hold on your deposit,** we'll let you know the hold reason and when your funds will be available. This is typically provided at the time of deposit but may also be mailed later. Deposits greater than \$5,525 and checks deposited within the first 30 days of account opening may be held longer.

## How we post transactions

The way we post transactions impacts your account balance. If there's not enough available money in your account to cover all of your transactions, the posting order can impact the number of overdraft fees you incur. At the end of each business day, we'll group transactions received that day into categories before posting them. Below are the most common categories, and common transaction types in each, in the order that they generally post to your account. Keep in mind that transactions that are still processing may lower your available balance.

- **Deposits:** Added from highest to lowest dollar amount.
- **Many debit transactions:** Subtracted based on the date and time you made them. If our system doesn't receive date and time of the transaction, they are posted and subtracted from highest to lowest dollar amount. These include one-time and recurring debit card transactions, one-time transfers, ATM withdrawals, and checks cashed with our tellers.
- **Other checks you wrote:** Subtracted in check number order, unless our system cannot detect the check number; then, the check transactions are posted and subtracted from highest to lowest dollar amount.
- **Most other electronic payments and preauthorized transfers:** Subtracted from highest to lowest dollar amount. These include scheduled transfers and preauthorized payments that use your account number.
- **Most fees:** Subtracted from highest to lowest dollar amounts.

Get the most out of your account by visiting [bankofamerica.com/smallbusiness](https://bankofamerica.com/smallbusiness), making an appointment to visit a financial center at [bankofamerica.com/appointments](https://bankofamerica.com/appointments), or calling us at **888.287.4637 (888.BUSINESS)**. For more information regarding Preferred Rewards for Business and which fees can be waived based on your enrollment, visit [bankofamerica.com/RewardsforBusiness](https://bankofamerica.com/RewardsforBusiness).

1. Our overdraft fee of \$10 may apply for overdrafts created by check, debit card transactions, or other electronic means. If your account is overdrawn, you must immediately bring your account to a positive balance. We pay overdrafts at our discretion and we reserve the right not to pay. For example, we typically do not pay overdrafts if your account is not in good standing.
2. Balance Connect<sup>®</sup> for overdraft protection is also available from a linked Bank of America Business Credit Card. Overdraft protection transfers from your business credit card are considered cash advances and will accrue interest at the cash advance rate. See your Business Card Agreement for applicable rates and details.

Additional fee waivers may be available to Bank of America Private Bank and qualified Merrill Lynch Wealth Management<sup>®</sup> clients. Please contact your advisor to learn more.  
Bank of America, N.A. Member FDIC